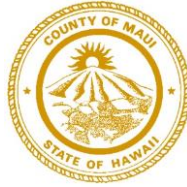


MICHAEL P. VICTORINO
Mayor

MOANA M. LUTEY
Corporation Counsel

RICHELLE M. THOMSON
First Deputy

LYDIA A. TODA
Risk Management Officer



BOARD OF ETHICS
C/O DEPARTMENT OF THE CORPORATION COUNSEL
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December 30, 2022

MEMO TO: ALL MEMBERS OF BOARDS AND COMMISSIONS

FROM: Richelle M. Thomson, First Deputy Corporation Counsel
Counsel for the Maui County Board of Ethics

SUBJECT: **2023 ANNUAL UPDATE OF FINANCIAL DISCLOSURE STATEMENT**

Thank you for your service to the County of Maui by volunteering to be a Board or Commission member!

Pursuant to Maui County Code Section 2.56.060(A)(1) & (A)(4), the Maui County Board of Ethics ("Board") and the Revised Charter of the County of Maui (1983), as amended ("Charter"), the Board respectfully requests the filing of your ANNUAL update of a Financial Disclosure Statements ("FDS") to be submitted to the Board for CY2023.

1. Effective immediately, and pursuant to recently adopted changes to the 2023 Revised Charter of the County of Maui (1983), as amended, are the following amendments to Sections 10-3.2. and 10-3.3.;
- "2. ...No member of a board or commission who has failed to file a complete required financial disclosure statement may participate or vote in any official board or commission business until the statement is acknowledged as received by the board of ethics."
- "3. All persons required herein to make financial disclosure statements, other than candidates for elective county office, shall file such financial disclosure statements prior to taking office or the date of the resolution approving their appointment to the board or commission, whichever is earlier, and shall file annual updates of their financial disclosure statements by February 15 of each year that the person continues in office."

- Reference Article 10, Code of Ethics in its entirety for a complete review of amended sections. Enclosed: Highlighted article for members.

Completing Your FDS Form

1. Boards and Commissions members e-filing of ANNUAL FDS form begins January 01, 2023 and are due **February 15, 2023.**

To file an electronic FDS form, click on the following link,

<https://mauicounty-maui-county-hi.app.transform.civicplus.com/forms/26219>

2. E-filing system tutorials have been created for ALL members. They are available on the Board's web page,
<https://www.mauicounty.gov/1586/Financial-Disclosure-Statements>
Enclosed: FDS FAQs and FDS E-filing Quick Guide for members reference.
 3. Before submitting the e-form **PLEASE double check** that it is complete before signing and submitting.
1. **INCOMPLETE FORMS** will be returned to you for completion or clarification.
 2. Please be assured that Board and Commission FDS forms are Confidential and are not available for public inspection.

Should you have any questions please do not hesitate to contact your Board or Commission staffer or the Board of Ethics staff via the following email, boardofethics@mauicounty.gov or at 808-270-7740. Mahalo!

Encl.

Annual Member Memo

2023 FDS FAQs

2023 Financial Disclosure (FDS) E-Filing Quick Guide for Filers

2023 Article 10 Code of Ethics_v1 highlighted

Rules of the Maui County Board of Ethics, Subchapter 4 Financial Disclosures